



Poll Everywhere Settings



Disclaimer: If you need this document in a different format, please contact Kevin Tressler at kt5jn@virginia.edu.

1 UVA Poll Everywhere Sign In

- Navigate to <https://www.polleverywhere.com> and click "Log in" in the upper right-hand corner.
- Enter your academic UVA email then click on "Log in with UVA NetBadge"

2 My Settings - Personal info

- Once signed in, click on your default ID in the upper right-hand corner and select "My settings."
- The first tab within My settings is Personal info.

My settings

Branded response page
International text messaging
Features lab

My settings

Personal info Activity settings Connected accounts

Username (?)
www.polleverywhere.com/ ktressler Change

Email
kt5jn@virginia.edu Change

Password
..... Change

First name *
Kevin

Last name *
Tressler

Mobile phone number
Your number is uncertified. [Click here](#) to certify your number belongs to you. (?)
+1 434-982-1976

Time zone
(GMT-06:00) America/Indiana/Knox

Email settings

Yes No I would like to receive occasional news about new Poll Everywhere features.

Yes No I would like to receive tips to help me make the most of my Poll Everywhere experience.

Yes No I would like to join the Poll Everywhere beta program and receive updates related to the program.

Save Cancel all changes

Help

This is the information participants will use to join your poll and applies to all of your activities.

Do not change - default through UVA access.

These can be chosen based on your personal preferences.

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My Settings - Activity settings

- Also under My settings are activity settings. These will be applied to all activities moving forward and will NOT be applied to any previously created activities.
- Several of these activity settings are unable to be modified due to university-level settings.

The screenshot shows the 'My settings' page with the 'Activity settings' tab selected. The page contains various settings for activity management, including template activity, pinned Q&A activity, and default activity settings. Several settings are marked with a green checkmark, indicating they are strongly encouraged.

Callout 1: A template activity is one that you have created and want to use as the default design and settings for all newly created activities.

Callout 2: A Pinned Q&A activity is live at the same time as another activity and allows students to post a question at any time during the live session. This can be used as a "parking lot" for student questions and shows up as a second tab for participants as shown below.

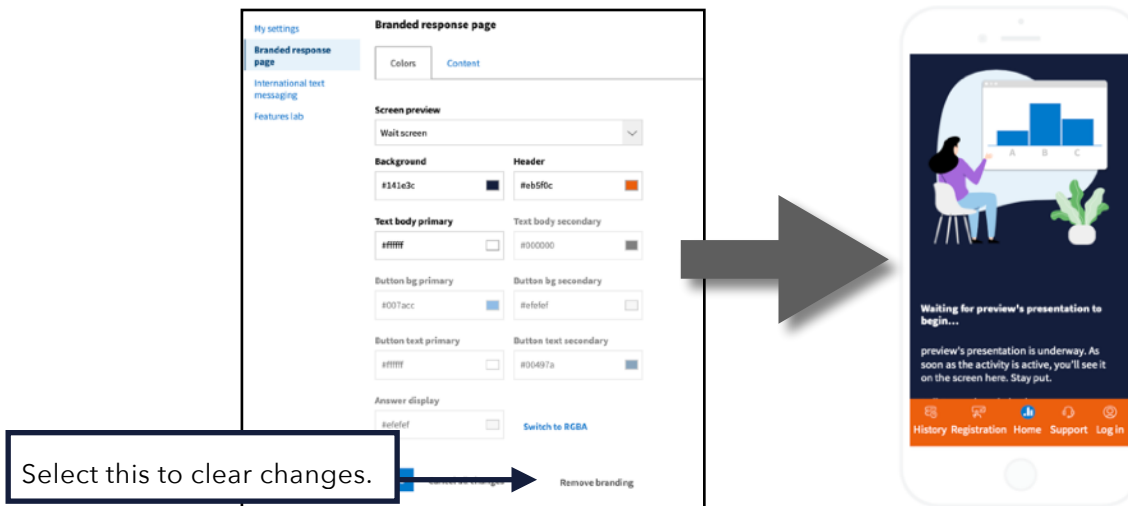
Callout 3: Settings with the ✓ show the specific settings that are strongly encouraged. All default activity settings can be changed to meet your purpose. Keep in mind that these will be applied to any future activities.

Callout 4: Be sure to Save your changes!

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Branded response page - Colors

- Under My settings are options for your Branded response page. These settings are applied to the various screens participants will see. A preview of your adjustments shows up to the right for review.
- The colors chosen will be applied to all of the screens.
- Official UVA color codes can be entered:
 - Blue - #141e3c
 - Orange - #eb5f02 (that's a zero not the letter o)
 - You will need to use the # symbol when entering the color code or it will not work.



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Branded response page - Content

- A wait screen logo can be uploaded from your device. This does have size limitations.
- The wait screen title and wait screen description will show up as participants wait for you to activate the activities.

