



## Independent Study Policies and Form

### INDEPENDENT STUDY POLICIES

1. Independent study projects are available to BSN students, Master's students, DNP students, and PhD students.
2. The student, not a faculty member, should initiate the request for independent study.
3. Students requesting an independent study course will not receive any compensation for that work. A student may not request supervision of an independent study project from a professor for whom he/she is serving as a research or teaching assistant without approval from the Senior Assistant Dean for Academic and Student Services.
4. Except for doctoral students, the course is available only once during a graduate student's academic career.
5. Undergraduate students may enroll in 1-3 credits of Independent Study in any one semester and up to 6 total IS credits during their degree program.
6. The number of credit hours is proposed by the supervising professor and approved by the Senior Assistant Dean for Academic and Student Services.
7. The following courses (independent study, mentored study, selected topic, Research Practicum I) will be documented through the Independent Study Request form and is to be signed by the student, supervising professor, and Senior Assistant Dean for Academic and Student Services; GNUR 9110 also requires the signatures of the student's major advisor and the PhD Director.

**Student Name:** \_\_\_\_\_

**University ID  
Number (9-digit):** \_\_\_\_\_

**Course Number:** \_\_\_\_\_ BSN: NURS 4993                      \_\_\_\_\_ PhD or DNP: GNUR 9020\*  
   \_\_\_\_\_ MSN: GNUR 6993                      \_\_\_\_\_ PhD: GNUR 9010\*\*  
   \_\_\_\_\_ DNP or PhD: GNUR 8993                      \_\_\_\_\_ PhD: GNUR 9110\*\*\*

**Course Name:** \_\_\_\_\_

**Credit Hours:** \_\_\_\_\_ 1              \_\_\_\_\_ 2              \_\_\_\_\_ 3              \_\_\_\_\_ 4 (GNUR 9010 or 9110 only)

**Semester:** \_\_\_\_\_ Year              \_\_\_\_\_ Spring              \_\_\_\_\_ Summer              \_\_\_\_\_ Fall

<b>Course Description:</b>          
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<b>Course Objectives:</b>
<b>Type of Instruction:</b>
<b>Grading System (Satisfactory/Unsatisfactory or Graded. Determined together by the faculty and student unless otherwise noted below):</b>
<b>Required textbooks or material:</b>

_____ <b>Student Name</b>	_____ <b>Student Signature</b>	_____ <b>Date</b>
_____ <b>Faculty Name</b>	_____ <b>Faculty Signature</b>	_____ <b>Date</b>
_____ <b>Major Advisor Name<sup>@</sup></b>	_____ <b>Major Advisor Signature<sup>@</sup></b>	_____ <b>Date</b>
_____ <b>PhD Director Name<sup>@</sup></b> <b><sup>@</sup>Required only for GNUR 9110</b>	_____ <b>PhD Director Signature<sup>@</sup></b>	_____ <b>Date</b>
_____ <b>Senior Assistant Dean of Academic &amp; Student Services Name</b>	_____ <b>Senior Assistant Dean of Academic &amp; Student Services Signature</b>	_____ <b>Date</b>

Once all other signatures have been obtained, submit this form to the School of Nursing Registrar's Office ([SON-Registrar@virginia.edu](mailto:SON-Registrar@virginia.edu)) for forwarding to the Senior Assistant Dean of Academic and Student Services.

\*\*\*GNUR 9110: PhD students can register for 1-4 credits of advanced research practicum at any time during their course work but a total of 4 credits is required. The research practicum can be with more than one researcher and over several semesters. Students should discuss with their advisor which experiences will be most useful in developing skills that can be applied to the student's dissertation work. It must be graded.

\*\*GNUR 9010: PhD students register for 1-4 credits of mentored study with a faculty member. The mentored study develops a topic through in-depth literature review. The final project is a manuscript ready to be submitted for publication in a professional journal. If agreeable with the dissertation committee, this publication could be included as one of the dissertation manuscripts for students selecting the manuscript option. It must be graded.

\*GNUR 9020: Advanced level individual study of self-selected topics under the guidance and supervision of a faculty member. It must be graded.