

## SCHOOL of NURSING

DNP Scholarly Practice Project Submission to Libra Form

- 1. Complete with your DNP Advisor after edits to your written project have been made and are considered final.
- 2. Note that the title of work on this form and the title page of your project must match exactly and cannot be changed once you begin the Libra process. If your title changes after you collect signatures, you will need to re-do the form and obtain signatures again.
- Submit to Devan Cooper, Advanced Practice Program Manager, in McLeod Hall, Office 4017 or by email <u>ded6v@virginia.edu</u>
- 4. Wait for an email letting you know that you are ready to upload to your project to Libra. Do not try to upload until you have received this email.
  - \_ IRB Protocol must be closed prior to graduation. Please check when complete or N/A.

## Deadlines to Submit Form

- April 28: Spring Graduation
- July 31: Summer Graduation
- November 30: Fall Graduation

## **Deadlines to Upload to Libra**

- May 1: Spring Graduation
- August 1: Summer Graduation
- December 1: Fall Graduation

For office use only

Date Received: \_\_\_\_\_

Program Manager: \_\_\_\_\_ (initials)