BSN-Specific Academic Policies and Procedures
Class of 2017 and 2018

Updated June 30, 2014
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Degree Requirements

Nursing Requirements
A full statement of the School of Nursing’s baccalaureate degree requirements is printed in the Undergraduate Record. The basic requirements for a Bachelor of Science in Nursing degree in the School of Nursing are:

Completion of 120 credits of course work with an average of “C” or a grade-point average of 2.0. Of these 120 credits, 47 credits must be general education and/or elective nursing courses and 73 must be required nursing courses.

Completion of the following competency and area requirements. All students in the School of Nursing must fulfill basic area requirements. Unless you are exempt or have received Advanced Placement credit or transfer credit for work completed prior to matriculating to the University, required course work must be taken for a letter grade (NOT Credit/No Credit or Satisfactory/Unsatisfactory). Courses numbered 1570 do NOT fulfill area requirements.

Other Basic Requirement Policies
Required courses may be offered simultaneously toward a first major or toward a second major or a minor.

Simultaneous counting of courses and cross-listed courses: One course (including cross-listed courses such as AAS 1010 and HIAF 2031) may simultaneously meet no more than one area requirement; it may also satisfy the second writing requirement. Courses taken to fulfill the area and second writing requirements, with the exception of foreign language courses through the 2000 level, may be counted toward a first or second major or toward a minor. The Course Catalog identifies which area requirements an individual course fulfills, as does the course description section of this handbook.

Competency Requirements
Students must complete a first and second writing requirement to fulfill their competency requirements.

First Writing Requirement (or Exemption)
Unless exempt, all entering first-years must take either the ENWR 1505/1506 sequence or ENWR 1510 during their first year. (Some students originally enrolled in ENWR 1510 will be invited to meet the first writing requirement by taking ENWR 2510, but the first writing requirement may be met through ENWR 2510 by invitation only.)

ENWR 1505/1506 (6 credits) or ENWR 1510 or ENWR 2510 (3 credits)
Students may meet the first writing requirement in one of five ways:

a. By successfully completing the two-semester sequence for English language learners (ENWR 1505 and ENWR 1507 taken concurrently, followed by ENWR 1508). Students required to take this sequence will be identified either by the Admissions
Office, the Center for American English Language and Culture, or the Writing Program.

b. By successfully completing the two-semester Introduction to Academic Writing (ENWR 1505, followed by ENWR 1506).

c. By successfully completing Accelerated Introduction to Academic Writing (ENWR 1510).

d. By successfully completing Advanced Academic Writing (ENWR 2510).

e. By exemption.

Although all of these courses will offer guidance on questions of mechanical correctness where needed, students in the classes designed for native speakers are assumed to have control over the basics of English grammar before entering UVA. Instead of offering grammar drills, these courses help students identify and frame academic questions, support and extend conceptual arguments, and develop a range of prose styles.

Students must meet the first writing requirement during their first year at UVA.

**Exemption** is earned if:

a. you took the Writing Portion of the SAT and scored 720 or higher;

b. you scored a 5 on the English Advanced Placement Test;

Exemption may also be earned by submitting a portfolio; for information about portfolio exemption, see the placement guide at [http://www.engl.virginia.edu/undergraduate/writing/placement.shtml](http://www.engl.virginia.edu/undergraduate/writing/placement.shtml).

**If you are not exempt and…**

1. your last name begins with A–K, you must take ENWR 1510 in the fall semester
2. your last name begins with L–Z, you must take ENWR 1510 in the spring semester.

Other important First Writing Requirements policies are:

- First-year students completing college composition courses prior to matriculation to UVA will receive transfer elective credit for these courses but may NOT use them to fulfill the first or second writing requirement.

- ENWR 1505, 1506, and 1510 are graded “A,” “B,” “C,” or “NC” (no credit). A grade of “NC” indicates that the course must be repeated until a passing grade is achieved.

- ENWR 2510 is principally designed for students who are exempt from the first writing requirement. However, the English Department anticipates that each term they will invite about 15 non-exempt students to take ENWR 2510 to satisfy the first writing requirement.
• Students who have any problems with ENWR 1505 and 1506 or ENWR 1510 registration or placement should consult the Associate Director of the Writing Program.

**Second Writing Requirement (SWR): 3 credits**

You will take a Nursing class that meets the Second Writing Requirement and do not need to enroll in another SWR course.

**Area Requirements**

All students in the School of Nursing must fulfill basic area requirements. Unless you are exempt or have received Advanced Placement credit or transfer credit for work done prior to matriculating to the University, required course work must be done for a letter grade (NOT Credit/No Credit or Satisfactory/Unsatisfactory). Courses numbered 1570 do NOT fulfill area requirements.

1. **Natural Science and Math**: (14 credit hours) The following required Nursing courses will fulfill this requirement: NUIP 2060, Human Physiology and Anatomy I; NUIP 2070, Human Physiology and Anatomy II; NUIP 2080, Microbiology for Health Sciences; and NUIP 2090, Chemistry for Health Sciences.

2. **Social Science and History**: (9 semester hours) Acceptable courses may be chosen from the departments of African American and African Studies, Anthropology, Economics, Art History, Government and Foreign Affairs, History, Linguistics, Psychology, Sociology, and Studies in Women and Gender.

3. **Humanities and Fine Arts**: (9 semester hours) Acceptable courses may be chosen from the departments of Architectural History, Art and Art History, Classics, Comparative Literature, Drama, English (except ENWR 1505, 1506, 1510 and 2510), Foreign Languages and Literature, Music, Philosophy, and Religious Studies.

4. **Electives**: (to total 47 general education and/or elective nursing hours) Electives can be any course in the Course Catalog. There is a three course (or 7 credit) limit to the number of physical education or skills courses such as studio art or music performance that may be counted toward the elective credit requirement. MATH 1000 and MATH 1030 and USEM courses may be counted as electives.

Completion of the prescribed professional nursing course of study as listed in the Undergraduate Record with a final cumulative grade point average of at least 2.0.
Plan of Study (Traditional BSN)
For students beginning the program in fall of 2013 and 2014:

Year 1:
- NUIP 2090 Chemistry for Health Sciences (3)
- NUIP 2060 Human Anatomy and Physiology I (4)
- NUIP 2070 Human Anatomy and Physiology II (4)
- NUIP 2080 Microbiology for Health Sciences (3)
- First Writing Requirement (3)
- UVA Gen Eds and electives

Year 2:
- NUIP 2240 Growth and Development Across the Lifespan (3)
- NUCO 2210 Fundamentals of Nursing CARE (4)
- NUCO 2330 Health Assessment (3)
- NUCO 2130 Therapeutic Principles of Patient-Family Care (3)
- NUCO 2220 Cells to Society for Nursing Practice (2)
- NUIP 2420 Pathophysiology and Clinical Management I (3)
- NUIP 2430 Pharmacology and Clinical Management I (2)
- NUIP 2310 REAL I (research, ethics, advocacy, and leadership) (3)
- NUCO 2440 Principles and Application of Case-Based Learning for Nursing Practice (2)
- UVA Gen Eds and electives

Year 3:
- NUIP 3420 Pathophysiology and Clinical Management II (3)
- NUIP 3430 Pharmacology and Clinical Management II (2)
- NUCO 3110 Patient-Family Center Care: Adult-Gero Nursing in Acute Care (4)
- NUCO 3310 Patient-Family Centered Care: Pediatric Nursing (4)
- NUCO 3610 Patient-Family Centered Care: Maternal/Child Nursing (4)
- NUCO 4310 Patient-Family Centered Care: Mental Health Nursing (4) or
- NUCO 4210 Patient-Family Centered Care: Public and Population Health (4)
- NUIP 3320 REAL II (health policy and regulation; SBON, regulation, informatics) (2)
- NUIP 3330 REAL III (evidence-based practice, research utilization) (3)
- UVA Gen Eds and electives

Year 4:
- NUCO 4110 Patient-Family Centered Care: Critical & Transitional Care (4)
- NUCO 4310 Patient-Family Centered Care: Mental Health Nursing (4) or
- NUCO 4210 Patient-Family Centered Care: Public and Population Health (4)
- NUIP 4340 REAL IV (optimizing professional and career development, professional portfolio, planning for Capstone) (2)
- NUCO 4710 Team Based Care Synthesis (4)
- NUCO 4720 Transition to Practice: Synthesis Practicum (4)
- NUCO 4730 BSN Capstone (4)
- UVA Gen Eds and electives
**Program Policies and Frequently Asked Questions**

**Faculty Advisor**
When you attend Summer Orientation, you will go to a workshop where you will work on your fall schedule. You will meet with a faculty member on the second day of Orientation to review your class choices. In addition to your tentative fall class schedule, you should bring your AP test scores, SAT II test scores, and IB test scores to summer orientation.

In the fall, you will be assigned a Nursing Faculty Advisor who will meet with you during the first few days of Fall Orientation. Prior to Spring Semester Enrollment, you will meet with your Faculty Advisor who will examine spring course possibilities with you. However YOU are responsible for meeting the School of Nursing’s academic requirements. Your advisor **CAN** give you sound academic advice, refer you to other academic support services, serve as a sounding board, and help you choose suitable courses. Your advisor **CANNOT** serve all of your advising needs, tell you what to do, or tell you what courses and professors to take.

**Dual Enrollment**
If you have taken courses as dual enrollment while in high school, you MUST arrange to send an official transcript to the School of Nursing Registrar, University of Virginia, School of Nursing, PO Box 800826, Charlottesville, VA 22908. We will evaluate transcripts as they arrive and you will see the credit listed on the SIS. If you do not see your dual enrollment credit listed by October of your first semester, you should check with the SON Registrar to see if your transcripts have been received.

If you completed a course in high school for which you earned college credit, you must request that the college or university send a transcript to the School of Nursing Registrar. You may **NOT** transfer in your first writing requirement through dual enrollment.

**Course Enrollment Priority**
At the University, your access to course enrollment is based on your number of completed UVA credits (including transfer and advanced placement credits): thus, every year you will be given a higher priority and will have more opportunity to get a particularly popular course.

It is bound to happen at some point during your time at the University that you cannot get your first choice in classes. It is important to have alternate selections in mind. If you cannot get a course during Summer Orientation because it is full, you may try logging onto SIS (Student Information System) when the system opens in August or when you arrive in the fall. Other students will be changing their schedules, and departments sometimes create new courses or sections near the start of the semester. Continue to check SIS when you arrive in the fall. You may add and/or drop courses at any time through the deadlines via SIS, so it may happen that a space will open up later.
**Required First Year Courses**

**Traditional BSN**
All first year nursing students are required to enroll in the First Writing (unless they are exempt), the Human Anatomy & Physiology sequence, Chemistry for Health Sciences, and Microbiology for Health Sciences during their first year of study.

**First Clinicals**
Traditional BSN and Second Year Transfer Nursing students enroll in their first clinical course during the spring semester of the second year. They should complete all health requirements and be certified in Adult, Child and Infant CPR prior to October 31 of that year. You will also be required to complete certain on-line mandatory training sessions.

**Advanced Placement**
The University of Virginia participates in the College Board’s Advanced Placement Program by awarding advanced standing (course exemption and academic credit hours) or advanced placement (course exemption without credit hours) to entering students who have qualifying scores on the Advanced Placement (AP) tests. Students may receive credit in any academic discipline in which an AP test is offered and which is taken prior to matriculation at UVA or another college. If you did not take an AP test in high school, you cannot take one once you matriculate to the University. Also, if you take a course equivalent to that of your advanced placement course, you must waive the Advanced Placement credit. If you have placed out of a course without having received credit hours, you normally may not take that course for degree credit.

Course exemptions (without credit) are also granted for qualifying scores on the SAT II Subject Tests in English composition and foreign language. The University does not award credit or exemption based on College-Level Examination Program (CLEP) tests.

Accepted students should have AP score reports sent directly to the Office of Admissions at the University (College Code 5820) in the summer following the senior year of high school. Be sure to ask that tests you took prior to your senior year are sent directly to the Registrar, University of Virginia, School of Nursing, P.O. Box 800826, Charlottesville, VA 22908. Questions regarding advanced placement policies and procedures should be directed to the Office of Admissions, University of Virginia, P.O. Box 400160 Charlottesville, VA 22904 (434)982-3200.

To predict an assessment of your AP credit course equivalent, go to: [http://saz-webdmz.eservices.virginia.edu/asequivs/](http://saz-webdmz.eservices.virginia.edu/asequivs/).

**Foreign Language Requirement**
Students who enroll in the School of Nursing are not required to take a foreign language. However, if a student enrolls in a foreign language course, the course will satisfy the humanities/fine arts area requirement.

**Study Abroad**
The UVA School of Nursing boasts a revolving door to the world. We are enthusiastic about preparing our nursing students to embrace both the challenges and the exciting opportunities of our global community and to be enriched by programs that involve them with the people,
cultures, and healthcare of our neighbors worldwide. We especially value programs that intertwine education, research, practice, and service.

The School of Nursing offers a variety of semester exchange programs. All UVA students can pursue opportunities for study abroad through the International Studies Office. If you would like more information about the School of Nursing’s Global Initiatives, contact Hannah Walker, hrw5x@virginia.edu.

Minor/Second Major
If you decide to complete requirements for a minor or a second major, you must contact the department to request information on that course of study. Once a minor or second major has been declared, you must turn in to the Registrar in the School of Nursing a declaration of major/minor form. This form may be picked up at Monroe Hall. It must be signed by someone in the major/minor department before it is turned in to the School of Nursing. The second major or minor must be completed prior to or at the same time as the nursing major. Students may not return to the University to complete a second major/minor after the nursing curriculum has been completed.

Bioethics Minor
Students majoring in Nursing with a strong interest in Bioethics are encouraged to pursue a Minor in Bioethics. While declaration of a minor is not required until the spring of the second year, students with a Bioethics interest will need to plan their course of study during their first year in the School of Nursing to ensure completion of the requirements.

The website for information about the Bioethics Minor (http://bioethics.virginia.edu) includes a list of required courses and a sample list of Bioethics electives. The link from this site “Course Offerings” provides a list of courses that satisfy the Bioethics requirements and are offered in the current semester.

International Baccalaureate
Pre-approved departmental equivalencies for qualifying higher-level IB examination scores can be found here: http://college.artsandsciences.virginia.edu/iclec. The School of Nursing accepts only IB scores sent directly from IB North America (http://www.ibo.org). We award no credit for subsidiary-level examinations.

Course Planning
In choosing courses for the fall semester, keep in mind that during your first year, you will be fulfilling area requirements and selecting electives in various fields.

1. Study the course offerings in the Online Course Catalog prior to arriving and the paper copy of the Course Catalog you will receive at orientation, as well as the Sample Course of Study for the Bachelor of Science in Nursing.
   - The standard course load is 15 credits.
   - The minimum course load is 12 credits.
   - The maximum course load is 17 credits.
2. Use the course of study planning sheet (provided at orientation) or the BSN program of study (http://nursing.virginia.edu/programs/highschoolbsn/#INFO) to fill in any exemptions and/or credits received from any of the following:

- AP Exams
- SAT II Subject Tests
- International Baccalaureate
- Transfer Credit from other College or University.

3. Select 4-5 courses (depending on credits per course).

- Include ENWR 1505 or ENWR 1510 if you are scheduled to do so in the fall.
- Try something new and different.
- Vary the types of courses you take.
- **Select several alternatives.** Some courses you want may be full; pick some alternates and remember that you have 7 more semesters to take classes.
- Remember that some courses have **restrictions** on them; that is, only students in specific degree programs or certain class years may enroll in them.

4. View your schedule in a weekly calendar form using the SIS schedule planner.

- Make sure that no classes overlap.
- Try to avoid more than 3 consecutive classes.
- Allow time to eat lunch.
- Use a campus map to gauge distances (http://www.virginia.edu/webmap). Most courses take place on central Grounds. You cannot walk from one side of the Grounds to another in 10 minutes. For example, it takes approximately 20 minutes to walk from Brooks Hall to Gilmer Hall with little student traffic, but you can easily get to and from Cabell, Rouss, Cocke, Clark, and Bryan in less than 10 minutes.

5. You will attend a workshop at Summer Orientation in July that is designed to assist you in planning a fall schedule. Bring your questions and concerns to this workshop. School of Nursing personnel will be available to assist you with your schedule.

6. Remember, you probably won’t get all of your first choices of courses - plan alternate selections. Also, keep in mind that you can adjust your schedule until the add deadline.

7. We urge you not to undertake too much in your first semester. Most students find that college work requires considerably more effort and time than high school courses; you may need a semester or two to become accustomed to this new and demanding academic environment.

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<td>A semester schedule of 15 hours might not seem like a lot compared to High School, which was 8 hours a day, 5 days a week; however, collegiate study occurs in several different buildings (each possibly the size of a high school), requires a very different type of homework or out of class activities and study time, and overall is a very different experience than the high school experience. Students should expect that for every one hour they spend in class, there will be approximately two hours of out-of-class related work. It is important to get acclimated to the collegiate environment and to have a successful first semester. Seventeen hours is not necessarily “better” than 15 hours. A smaller course load of 12 to 15 credits with a high GPA might serve a student’s best interests more than a challenging 17 credit course load and a potentially weaker GPA.</td>
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If you are worried that you are not as well prepared as you should or could be, consider starting with 15 hours, even if you have to drop to 12 hours before the end of your first semester. If you are enrolling in a demanding 4-credit course, sign up for 16 credit hours. **You must make an appointment to see the Senior Assistant Dean in the School of Nursing before making any decision to drop below 12 hours.**

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**Don't Forget:**

Students need 120 credits to graduate, which means students need an average of 15 hours a semester to graduate in 4 years. However, many students come in with AP or transfer credit, which counts towards the 120 total. Many students enjoy taking a course over the summer or in January.

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**First Year Courses**

You may be qualified for course work beyond that usually recommended for first-year students and thus wish to take a course not in the *First-Year Course Catalog*. The *Course Catalog* contains courses through the 3000 level that departments deem suitable for first year students. Most 3000-level courses require that you obtain the permission of the instructor, which you may do upon arrival.

The University numbers courses 1000 through 9999. Numbers 1000-4999 indicate undergraduate courses; 5000-5999: graduate courses which are open to approved undergraduates with advanced standing; and 6000 and above: graduate courses. This numbering system does not always mean that courses with higher numbers are more difficult. Rather, the number system reflects degrees of specialization. Courses numbered on the 1000 and 2000 levels are usually designed for students with little previous knowledge of a subject. For this reason they are often taken by first year students. In many cases such courses must be taken before more specialized offerings on the 3000 and 4000 levels can be taken, but this is not always true, and students should check the course description for any prerequisites before deciding which courses they wish to take.

Courses numbered on the 1000 and 2000 level, especially those that are prerequisites for more advanced courses, often have large enrollments. Class size can range as high as 500, although enrollment of 100 to 200 students is more common. To reduce size, many of these introductory courses are taught in sections. Each section covers the same material but has a different professor and meeting time. In addition, many of the larger 1000- and 2000-level courses set aside a weekly class for small discussion sessions led by teaching assistants. The presence of teaching assistants in such courses should not deter first year students from trying to get to know the professor. Most professors welcome contact with first year students and are troubled by the tendency of large classes to make contact more difficult for students. First year students should always feel free to see professors during their office hours and should not suppose that they must have specific (or profound) questions in mind before knocking on the door.

**Special Courses for First Year Students**

Many first year students are concerned about the prospect of large lecture classes and the difficulty of getting to know faculty in them. In response, the University has instituted a series of highly successful small classes: University Seminars.
**University Seminars**
The aim of the University Seminar Program is to increase opportunities for faculty and undergraduates to meet in an informal, collegial setting that encourages a high level of intellectual sharing and lively discussion. The seminars are based upon texts and ideas that have changed the way we think about the world around us.

The seminars, given by predominately senior faculty in departments and Schools across the University, carry two hours of credit. They do not fulfill any area requirements; however, they may be used as elective credit. First year students are given priority for registration. You may select any seminar, including those offered in the schools of Architecture, Commerce, Education, Engineering, and Nursing. More information is available at:

http://www.virginia.edu/provost/USEMS.html

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<td>It is fine to take USEM courses that are taught by Nursing faculty; however, you might consider taking USEMs with faculty from other schools that you might not otherwise have contact with. You have your whole life to be a Nurse, but only 4 years at UVA.</td>
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